



Academic Probation Contract

Name _____ ID No. _____
 Email _____@umn.edu Current Phone _____
 Major _____ Admitted to major (upper division) yes no
 Cumulative GPA _____ Previous semester GPA _____ Technical GPA _____
 Term on probation: Fall Spring 20____ Returning from suspension: yes no

PROBATIONARY TERM COURSES

 Total credits _____ Hours of work per week _____
 Additional commitments (organizations, research, etc.) _____
 Advisor comments _____

REQUIREMENTS

- Earn at least a 2.0 term GPA **OR** maintain a 2.0 cumulative GPA. You will remain on academic probation until both your term GPA and cumulative GPA are at least a 2.0.
- Meet any additional requirements added by your department's Director of Undergraduate Studies, or by a college academic advisor:

_____ No additional requirements
 _____ Earn a minimum of a C- in the following classes required for the major:

_____ Other requirements _____

Significant changes to your coursework, missing or incomplete grades, and/or failure to complete at least one technical course (3-plus credits) may result in your continuing on probation at the discretion of the CSE Scholastic Committee. Failure to meet any of the requirements of your probation will result in your suspension from the University of Minnesota. At that time, you will be dropped from any courses you have enrolled in for future terms and will not be eligible to register at the University of Minnesota for at least one academic year. After one year, you can appeal to the CSE Scholastic Committee to have your status reconsidered. Reinstatement is not automatic. You will need to demonstrate that you have made changes that will help you succeed when you return.

 Student signature _____ Date _____

 * Director of Undergraduate Studies signature _____ Date _____
 * Required for students admitted to their major

 College Academic Advisor signature _____ Date _____

ACADEMIC PROBATION

The University places a student on probation when the term or cumulative grade point average (GPA) is below 2.0.

If you are placed on probation, before you can register for the next semester, you will be required to meet with your college academic advisor to discuss your Academic Probation Contract.

Before the meeting, complete the Academic Probation Contract and Self-Assessment worksheet. Be ready to discuss your goals and the changes you will make to improve your academic record.

If you do not submit the Academic Probation Contract, the College of Science and Engineering will still hold you to the minimum requirements indicated on the contract.

If you've been admitted to your major, you must also meet with your Director of Undergraduate Studies to discuss the contract. Bring the signed contract and Self-Assessment worksheet to the meeting with your college academic advisor.

When you are on probation, you may register during your designated time once you have met with your college academic advisor and, if admitted to your major, the Director of Undergraduate Studies in your department and have the necessary contract on file.

During your probation semester, you must meet these minimum academic requirements for CSE students:

- Earn at least a 2.0 term GPA or maintain a 2.0 cumulative GPA.
- * Meet any additional requirements of your Director of Undergraduate Studies in the department or college academic advisor.

Significant changes to your coursework, missing or incomplete grades, and/or failure to complete at least one technical course (3-plus credits) may result in your continuing on probation at the discretion of the CSE Scholastic Committee.

SUSPENSION

Failure to meet any of the requirements of your probation will result in your suspension from the University of Minnesota.

At that time, you will be dropped from any courses you've enrolled in for future terms and will not be eligible to register at the University of Minnesota for at least one academic year.

You are encouraged to consult your academic advisor for guidance and support. After one year, an appeal to the CSE Scholastic Committee is required to have your status reconsidered. Reinstatement is not automatic. You will need to demonstrate that you have made changes that will help you succeed this time.



Self-Assessment Worksheet

Please take time to reflect on the questions below. During your meeting, you and your advisor will discuss the answers to the following.

Name _____ ID number _____

CHALLENGES —In your own words, please describe the factors that contributed to your academic difficulties.

STRENGTHS —In spite of difficulties, I am proud of the following (include both academic successes and personal successes over the past few months.)

RESOURCES —The following people or resources can provide me support as I move forward.

Please check the following areas that have been challenging recently

STUDY SKILLS

- _____ Concentration easily broken
- _____ Difficult classes
- _____ Difficulty managing time
- _____ Too heavy of a course load
- _____ Unable to understand course material
- _____ Unsure how to study
- _____ Other: _____

MAJOR/CAREER-RELATED ISSUES

- _____ Difficulty with courses in my major
- _____ Uncertain of academic/career goals
- _____ Unsure of interests, skills, and abilities
- _____ Unsure of major choice
- _____ Other: _____

FAMILY/SOCIAL RELATED ISSUES

- _____ Adjustment to U of M and/or USA
- _____ Connection with other students
- _____ Home or family problems
- _____ Housing/roommate issues
- _____ Separation from friends, family, home
- _____ Other: _____

PERSONAL ISSUES

- _____ Balancing school, work, and/or family
- _____ Financial difficulties
- _____ Illness, health problems
- _____ Stress and/or anxiety
- _____ Social distractions
- _____ Substance abuse
- _____ Sadness or loneliness
- _____ Other: _____

PERSONAL EVALUATION

However great our difficulties, there is always some degree of control that we have over the outcomes. Below is a place to sort out those items that are out of your control and those things you could have done differently over the past semester.

OUTSIDE MY CONTROL

COULD HAVE DONE DIFFERENTLY

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My ideas for improving my academic performance next semester, including changes I have already made:

PLEASE RESERVE THE SPACE BELOW TO WORK WITH YOUR ADVISOR TO DEVELOP YOUR ACTION PLAN FOR SUCCESS.

GOAL SETTING AND ACTION PLAN FOR SUCCESS

Please list at least three goals you have identified to help you succeed this semester.

GOAL 1: _____

Action Steps _____

GOAL 2: _____

Action Steps _____

GOAL 3: _____

Action Steps _____
