

The Upgrade: A Backgrounder

Get online information at upgrade.umn.edu

What is The Upgrade?

In February 2015, the University is doing a systems upgrade that will affect faculty, staff, and students. The Upgrade includes:

- Three PeopleSoft systems: Campus Solutions (student systems), the Enterprise Financial System (EFS), and the Human Resource Management System (HRMS).
- Reducing customization when it makes sense in favor of tried-and-true package solutions.
- Adding a real-time portal, consolidating reporting, streamlining business processes, and improving infrastructure.

Benefits of The Upgrade

- Personalized MyU portal
- Real-time, consolidated information
- Efficient systems, improved processes
- Supportability, stability, compliance

Why are we upgrading?

We are required to upgrade our systems to maintain support and compliance. We are also using this opportunity to make improvements.

Do I need to do anything?

You'll need to learn new ways to do things. To see specifics, visit upgrade.umn.edu and look under Staff, Faculty, or Students for education and training resources.

One big change is that salaried staff, faculty, and students who submit or approve paper timesheets or absences now, will do so electronically after The Upgrade.

Sign up for the newsletter, read the blog, and check back often for up-to-date information.

IT'S TIME FOR AN UPGRADE!



Embrace change! Faculty, staff and students were part of upgrade design and trade-off decisions. Even so, change is hard. To mitigate risk and improve effectiveness, some processes will be longer. The new systems may be slow on the first day or so. And an upgrade this big will have kinks. Please tap into your patience and flexibility during this time!

Prepare for the cutover (systems interruption)

Everyone will need to prepare for a one- to two-week cutover period in February when you won't be able to use some systems – PeopleSoft systems will be view-only with static information.

Beforehand, take care of critical issues that will occur during that time, like making loan or vendor payments, printing reports, and entering and approving employee time. We'll provide more information as the transition nears.

What will I notice?

Faculty, staff, and students will have easy-to-access information in the new MyU portal:

- Real-time personalized notices and financials
- Real-time class schedules, grades, waitlists
- Research, teaching, and advising tools
- Consolidated reporting (UM Reports, UM Analytics, some PS reports)
- UMarket and purchasing information
- Employee time management and approvals

Where do I get help during the transition?

The usual help centers will add support so you can continue to use those, including Tech Help: call 1-HELP or visit it@umn.edu/help or your system campus support. Plus HR, finance, and administrative support will receive advance information so they can help others.

Streamlined. Supported. Secure.

The Upgrade – PeopleSoft – February 2015