Summer Session Targets

The Dean’s Office provides targets for departmental spending on instruction for summer session course offerings. In general, summer courses should be offered to the extent that there is adequate student demand to cover the cost of offering the course. Summer targets reflect the Dean’s Office’s spending expectations to allow proper budgeting. If departments can demonstrate student demand adequate to justify more course offerings, targets may be adjusted.

Transfers are done each fall to cover actual expenses incurred during the preceding summer. Reimbursements for expenditures exceeding a department’s target by more than 5% must be justified and are subject to the approval of the Associate Dean for Research and Planning.

Departments should use an account string with fund 1000 and program code 20033 for summer session expenses.